

OFFICERS

Steven Martin
*President/
Association Delegate*

Peter Gollinger
*Vice President
Past President*

Brent Kelley
Secretary

Shawn Nesgis
Treasurer

Jerry Scott
Director Emeritus

Carl Valdez
Association Delegate



DIRECTORS

Joe Luckhurst
2nd Year Director

Sean Gosen
1st Year Director

Andy Dobbs
Vendor Director

Austin Cantalini
Vendor Director

Lynn Penoyer
*Retiree Director/
Mailing Coordinator*

Vacant
Social Director

San Francisco Bay Area Chapter
2021

E- Committee Meeting Agenda
Virtual Meeting
11:00AM – 1:00pm
Tuesday February 2, 2021

A. Call to Order

Began at 11:06
Pledge of Allegiance.

Martin

B. Roll Call

1. Steve Martin - present
2. Peter Gollinger - present
3. Brent Kelley - present
4. Shawn Nesgis - absent
5. Jerry Scott - absent
6. Carl Valdez - present
7. Joe Luckhurst - present
8. Sean Gosen - present
9. Andy Dobbs - present
10. Austin Cantalini - present
11. Lynn Penoyer - present

Kelley

*Carl Valdez New Contact Info: cvaldez@pccnorcal.com
(650) 418-4915

C. Approval of Previous Minutes

All

Peter approves, Brent Seconds. All in favor- yes.
Jason sent October minutes before this meeting. He is still working on Nov. and Dec. minutes. If they don't reach us soon then recordings will go out to the group.

D. Standing Committee Reports

1. Membership

Gollinger

Members

Life Members: 65

Regular Members: 34

Vendor Members:

Total Members:

Distribution of membership list: Peter identified a few agencies to reach out to. Steven currently has that list. Feels a little clunky so Steven is interested in trying something new like SharePoint. Not sure if membership info can be transferred to Excel. Peter was sent RegOnline data in a pdf from Shawn. Not sure if Shawn has it in a different file format.

- Carl – how many entries are there? Peter thinks 150 or so. Carl will recreate, if needed.
- Lynn has Excel format memberships from 2015.
- Steven says pdf says 215 total memberships.
- Peter says there are 110 members to reach out to from the list.
- Action Item: convert membership list to manageable form
- Carl is curious about becoming a life member. Lynn will email him the form he needs to fill out. Steven wants to be cc'd on the email from Lynn to Carl.

2. Vendors Report

Dobbs/ Cantalini

- Joe: COVID is still precluding Jesse from San Jose to become a partner.
- Andy: people are not sending their staff places so what kind of training / workshop do we offer online? We will follow up on this question later in the meeting.

3. Association Report

Martin/Valdez

- Did have an executive board meeting, Thursday, Jan 14. Doing well financially. Reminder that officers are carrying over from last year.
- Biggest change is Lori Wurth (?) is ramping up education program. 694 students have enrolled in classes since onset of the program. All classes were taught by industry experts with no compensation. Want to increase number of classes offered from 10 to 12-15. Need to get real teachers to move forward. Needs to be made an official program. It's going to cost money to get teachers to teach these classes. A gentleman developed a class for free and had an audit to see how much the class is worth = \$9K. He will donate the class to us as long as he gets the tax right off. Lori asked foundation to approve this request. No money is transferred but we send him a letter of thanks, showing the valuation of the class and thus, he receives the tax right off benefit. Hoping to get more things of that nature. Instructors need increase in stipend. It was \$75/class now it is \$85/class. Will pay instructors ~\$100/student that they teach.
- Foundation taking over education program? No. Foundation just collects money and invest it to earn money.
- Austin: the guy did a self-audit? No. He had an outside person do the audit.
- All in all, we will work together more with the Foundation to give a grant to the Education committee for them to use as they see fit to improve the program. ~\$2500/year.

- Steven's addition: chapters are experiencing a drop in membership. Education is showing drops in attendees. We need to begin pushing that in each of our organizations/agencies.

4. Foundation Report

Valdez

- There will not be a conference this year. Too much difficulty because of the way everything is right now. Will just move everything out one more year and hope for the best.
- A lot of chapters are feeling the effects of COVID. How can we look at other chapters to see what they are doing and how they are doing? If we are going to continue to be successful we need to figure out what we want to do and do it.
- Foundation is doing well financially. Michael LaRocca donated \$25K, Frank Wheeler donated \$2500. And others are donating.
- We are part of smile.amazon.com. For every purchase you make on Amazon, a small percentage will be donated to the foundation. Need to have a different login to donate. It will ask what charity you want to donate to. Search for MSA Foundation and go through the procedures required.

5. Scholarships

Valdez

- Everyone has received their scholarship from last year.
- Application is due by end of April. Do we want to do this again so they can be distributed in June? Or do we need to change this?
- Steven: we could push out the deadline for better participation and distribute awards in July.
- Carl: could be contingent on the golf tournament.
- Steven: We will not likely have a golf tourney.

6. Golf Tournament Committee Report

~~Dobbs/Martin~~

7. Social Committee

Vacant

- Not much happening here at the moment.

8. Treasurer's Report

Nesgis

- * This is tabled for next month to also include report from December.

Account totals:

Basic Checking \$

Savings \$

TOTAL \$

9. Technology

Martin/Gollinger

- Nothing to report

E. Old Business

- Chapter Logo
 - We didn't have a quorum last meeting so we couldn't vote. There are two different designs to choose from. Peter is pulling them up on his computer.
 - Logo 1 does not have a shield.
 - Logo 2 has a shield.
 - Carl wants SFBA spelled out. Peter thinks might not be enough room. SF Bay Area might work. Not aware of any other chapter that has their own logo.
 - Everyone likes Logo 2 better; Peter will make some changes and we will revisit this next month.
- Buyers Guide
 - Lynn is volunteering to get this started and will report more at the next meeting.
- Parking lot items
 - Workshop coupon for Vendors to distribute
 - Name Badges
 - Membership co-chair- Vacant
 - Social Director- Vacant

F. New Business

- Meetings: Zoom link / Calendar
 - Do you prefer to be reminded or is the calendar invite enough? Reminders are looked highly upon. Carl says we could put it on our website. Peter believes it to already be on the google calendar on our website as a standing meeting.
- Workshops: Update
 - Discussed to switch it to once every other month. Attendance has been low so maybe the topics should change to be more informative. E.g. Pavement resurfacing is not a required training but is informative and interesting.
- **Training Events:** Time will be 8AM for each of the following trainings.
 - 1) **February:** 811 is required to do your job but maybe not required training. PGE and their DIRT's team will host.
 - 2) **April:** ladder training. Du-All will provide.
 - 3) **June:** heat illness awareness training.
 - 4) **August:** CalPers retirement information training.
 - Not wanting to replace agency training. Just wanting to offer more opportunities for agencies to get their employees trained.
 - Carl question: Could we still offer gifts via drawings at the end of the training? Yes; it would have to be the vendor sending the gift to the recipient. Joe is good with that. Gift cards are easiest. Austin is on board. As is Andy.
 - If you are present then you are automatically entered in the drawing – that's the incentive to attend.

- Steven: can we change the start time of our monthly executive meeting? And can the length of the meeting change? We will still have the meeting at 11AM but try to keep it at an hour.
- Meeting adjourns at 12:23 PM.