

**OFFICERS**

Carl Valdez  
*President*  
*Association Delegate*

Peter Gollinger  
*Vice President*

Steven Martin  
*Secretary*

Shawn Nesgis  
*Treasurer*

Jerry Scott  
*Director Emeritus*

Bill Copeland  
*Director Emeritus*

Tsutomu Imamura  
*Association Delegate*

Dewayne Johnson  
*Past President*



San Francisco Bay Area Chapter  
2018

**E-Committee MEETING MINUTES**  
**Spin-A-Yarn**  
**45915 Warm Springs Blvd, Fremont, CA 94539**  
**11:00AM – 1:00pm**  
**Tuesday, April 3, 2018**

**DIRECTORS**

Jason Bonilla  
*2<sup>nd</sup> Year Director/  
Membership Chair*

Jerry Barajas  
*1<sup>st</sup> Year Director*

Andy Dobbs  
*Vendor Director*

Joseph Ortega  
*Vendor Director*

Michael La Rocca  
*Retiree Director/  
Scholarship Chair*

Brenda Santos  
*Retiree Director/  
Social Director*

Lynn Penoyer  
*Mailing Coordinator*

**A. Call to Order**

11:10am followed by the Pledge of Allegiance

**Gollinger**

**B. Roll Call**

Peter Gollinger	Vice President
Shawn Nesgis	Treasurer
Jerry Scott	Director Emeritus
Bill Copeland	Director Emeritus
Tsutomu Imamura	Association Delegate
Dewayne Johnson	Past President
Jason Bonilla	2nd Year Director
Michael La Rocca	Retiree Director
Brenda Santos	Social Director
Lynn Penoyer	Mailing Coordinator
Walter Beltramo	Visitor

**Martin**

**C. Approval of Previous Minutes**

*Approve March E-Comm. Meeting minutes. - No changes requested, approved as submitted.*  
*Approve any previous E-Committee minutes - N/A*

**All**

**D. Standing Committee Reports**

**1. Membership**

M. La Rocca reports that the membership numbers in Reg Online are all out of whack.

**LaRocca**

## **Members**

*Life Members:*

*Regular Members:*

*Vendor Members:*

*Total Members:* 321

J. Bonilla and S. Nesgis discussed working with Susie regarding membership reports. S. Nesgis reported new members from the City of San Mateo.

### **2. Life Members**

**LaRocca/Santos**

M. La Rocca reported on Life member Leon Gervin re Honored Life Member at this year's Holiday Luncheon.

### **E. Vendors Report**

**Dobbs/Ortega**

NO REPORT

1. Vendor Outreach
2. Vendor Roster

### **F. Association Report**

**Imamura/Valdez**

1. Foundation Report – T. Imamura reported on the foundation, revisions will be finalized in 10 days. Website needs to mention fund choices when donating.

2. Submitted Peter Walsh Award Nominee – Bill Copeland T. Imamura reported that there were 4 total Peter Walsh Award nominees and that only our Nomination for B. Copeland appeared to be complete. There were also 3 Stellar Vendor Award nominees.

3. Next E-Board Meeting May 10, Las Vegas. Bill Copeland has offered to help with expenses for any prospective/future E-Board delegates to attend. T. Imamura reported that he continues to suggest 2 year terms for the e-board and possibly combining the Secretary/Treasurer roles to reduce total number of years required to go through the chairs with possible two year terms.

### **G. Training Coordinator**

**Martin**

D. Johnson reviewed upcoming training meetings and June BBQ. Possible visit of e-board president at the June BBQ. There were 27 attendees at the Street Light Workshop and 75 attendees at the Pacifica meeting.

1. Approval of Andy Dobbs as Training Coordinator - Postponed

### **H. Scholarships**

**LaRocca/Imamura**

M. La Rocca reports no applications turned in yet, deadline is April 30th

### **I. Golf Tournament Committee Report**

**Ortega**

NO REPORT

## J. Social Committee

Santos

1. Bocce Ball in April – April 28<sup>th</sup>, Fremont Campo di Bocci
- B. Santos will send follow up email.
- M. La Rocca expressed concern regarding how invites might be issued.

## K. Treasurer's report

Nesgis

*Account totals:*

<i>Basic Checking</i>	\$
<i>Savings</i>	\$
<b>TOTAL</b>	<b>\$ SEE REPORT</b>

1. Practice **strict protocols** on reimbursements of purchases – S. Nesgis stressed the importance of following strict protocols for requesting and issuing re-imburements.

Report Approval: Moved by T. Imamura, 2<sup>nd</sup> by D. Johnson, all Ayes

## L. Technology/Regonline Report

Bonilla/Nesgis

1. Status of meeting with Susie regarding Regonline – S. Nesgis and J. Bonilla reported progress of working with Susie on two or three meeting notices.
2. Development of protocol of backup users for Regonline – M. La Rocca stressed need for back up protocol
3. Access to program for E-Committee officers, Training Coordinator for upcoming events
4. Laptop purchase (Shawn)
5. Storing files electronically (Shawn & Jason)

## L. Old Business

1. Recognition and plaque for Peterson Cat – M. La Rocca provided an example of possible plaque. S. Martin has agreed to make.
2. Appointment of new Executive Board Delegate – Will review after May meeting.

## N. New Business

1. Format for vendors' appreciation membership meeting – C. Valdez will address next meeting
2. APWA Conference Equipment Rodeo Attendees Valdez (see attached email) - C. Valdez will address next meeting
3. Development of Facebook page for MSA-SFBA Gollinger
4. 2018 June General Meeting LaRocca  
M.LR. reported that P. Giles and crew would be doing the BBQ at the June meeting.
5. 2018 December General Meeting LaRocca  
Meeting date was confirmed to be December 6<sup>th</sup>.
6. 2019 June General Meeting LaRocca  
M.LR suggested possibly moving meeting to the Pleasanton Fairgrounds

**O. Mailings**

**Penoyer**

L. Penoyer reports that there are 11 members still requesting mail by post.

**Announcements:**

- Next General Meeting –  
**April 19, 2018 – “Resume Building and Interview Skills”**  
Location – Service Masters, 2121 Diamond Blvd., Concord, Ca 94520  
Hours: 10:00am – 11:30am workshop /12:00pm – 1:00pm General meeting  
Host – Service Masters Speaker – Carl Valdez, Service Center Superintendent, City of  
Cupertino, Current SFBA Chapter President, President of Foundation of the MSA, 2016  
MSA Executive Board President, 2017 Peter Walsh Award Recipient
  
- Next E-Committee Meeting – May1, 11 a.m. to 1 p.m., Spin a Yarn, Fremont

**Adjournment 01:05pm**

**Respectfully submitted for the committee’s approval by P. Gollinger – 10/16/18**